

2025-2026 FUEL BIDS #03-25

Bid Due: Friday, April 4, 2025 at 11:00 a.m.

Freeport School District #145 Administrative Center 501 East South Street Freeport, IL 61032

Freeport School District #145 PUBLIC BID NOTICE #03-25

2025-2026 FUEL BIDS

Notice is Hereby Given that the Board of Education, Freeport School District No.145 will receive bids for diesel and unleaded gasoline for the time period beginning September 1, 2025 through August 31, 2026 at the school district until 11:00 a.m. prevailing time April 4,2025. Specifications are available at https://www.fsd145.org/Page/3283 or by contacting; dallas.pieper@fsd145.org. Questions may be directed to the Director of Transportation at (815)232-0580.

The Board of Education reserves the right to reject any or all bids or parts thereof, or waiver any irregularities or informalities. All bidders must comply with applicable Illinois law requiring the payment of prevailing wages by all contractors working on public works. Bidders must comply with the Illinois statutory requirements regarding labor, including equal employment opportunity laws.

Bids shall be submitted on the bid forms provided in respective bid packets, on or before the specified closing time in an sealed envelope plainly identified as Fuel Bids. No facsimile bids will be allowed. Bids shall be addressed to:

Attention:

2025-2026 FUEL BIDS

Dallas Pieper Director of Enrollment and Transportation 501 E South St Freeport IL 61032

FREEPORT SCHOOL DISTRICT #145 501 E. SOUTH ST. FREEPORT, IL 61032

INVITATION TO BID

Re: Motor Vehicle Fuel

To whom it may concern:

The Board of Education of Freeport School District #145, Stephenson County, Illinois is submitting specifications and other materials necessary for inviting your bids for two (2) types of motor vehicle fuel for the period September 1, 2025 through August 31, 2026. The entire package of materials consists of:

- I. Notice to Bidders
- II. Specifications
 - A. Diesel
 - B. Unleaded Gasoline
- III. Bid Forms(2)

Sealed bids, clearly marked "Motor Vehicle Fuel", will be received until 11:00 a.m. on April 4, 2025 at the Freeport School District 145 Business Office, 501 E. South Street, Freeport, IL 61032.

One (1) copy of the Bid Form is to be used in submitting your proposal and the other copy retained for your records. NO FAX bids will be allowed.

The Board of Education reserves the right to accept or reject any or all proposals and to waive any or all irregularities or informalities.

Sincerely,

Jeremy Dotson Assistant Superintendent for Business & Finance

I. Notice to Bidders

The Board of Education of Freeport School District #145 desires to receive sealed bids for two (2) types of motor vehicle fuel for the period of September 1, 2025 through August 31, 2026. Bids must be delivered to the Business Office, 501 E. South Street, Freeport IL 61032-0387, no later than April 4 2025 by 11:00am. FAX will not be accepted.

At the time specified above, all sealed bids shall be opened and read aloud. Any interested parties wishing to attend may do so, if social distancing recommendations are still in place the bids will be opened via a teleconference. Please contact, dallas.pieper@fsd145.org if you wish to attend via teleconference. NO immediate decision shall be rendered concerning the proposals submitted. After the bids have been tabulated and studied, they will be presented to the Board of Education.

All bids submitted shall be valid for a period of at least sixty days from the date of bid opening. The only alternates allowed would be those approved by the Board of Education.

The Board reserves the right to accept or reject any or all bids, to waive minor informalities in any bid, or to make the awards in the best interest of the District.

Bid Types:

Freeport School District 145 will accept bids, which reflect a total purchase of approximately 110,000 gallons of diesel fuel with a winter blend from November 1-March 15th. To be delivered upon district need throughout the term of agreement at a set and agreed upon price.

And, or

Freeport School District 145 will accept bids, which reflect a percentage of profit or cents per gallon mark-up over dealer costs throughout the term of this bid. Dealer will furnish a copy of tanker invoice and the daily rack price for fuel that day upon delivery indicating the cost of the fuel to the dealer inclusive of all applicable discounts. Dealer will then bill the Freeport School District including the indicated mark-up method chosen.

For bidding purposes all bidders will use the low range of the published price for the area in the daily OPIS Rack report on April 2, 2025.

Example #1: Tanker invoice for purchase of fuel \$1.00 per gallon (Dealer cost after discount)

\$.03 mark up per gallon on fuel

Delivered .03

Total billing to F.S.D. #145 \$1.03 per gallon delivered

Example #2 Tanker invoice for purchase of fuel \$1.00 per gallon (Dealer costs after discount)

2.5% mark-up per gallon on fuel

delivered .025

Total billing to F.S.D. #145 \$1.025 per gallon delivered

During extreme cold weather conditions, diesel fuel has on occasion jelled. If this should occur, the bidder who is awarded the diesel fuel bid must combine an additive to the diesel fuel tank at our sites to correct the problem. The bidder has 1 hour after notification to comply.

Should a bidder find any discrepancies in, or omissions from, any of the specifications or be in doubt as to their meaning, he shall advise the district, which may issue necessary clarifications to all prospective bidders by means of a written addendum, if it is determined a discrepancy omission exists.

Bid packets are available by contacting Dallas Pieper, Enrollment & Transportation Director, at (815) 232-0581.

II. Specifications A

PRODUCT Diesel Fuel – Company Brand Name

QUANTITY

Approximately 100,000 gal m.o.l. Diesel Fuel, premium grade #2, ultra low sulfur

PLEASE NOTE:

- 1. Diesel Fuel to be delivered by truck into customer's tanks. Receipt of delivery, terminal bill of lading, shall be supplied after each delivery. To state, premium diesel #2 fuel, ultra low sulfur and total gallons delivered.
- 2. From November 1 through March 15, all diesel fuel will be a mixture:

#1 fuel = 50% of mixture #2 fuel = 50% of mixture

- 3. Bid prices and delivered gallons shall be based on gross gallons listed on the terminal bill of lading.
- 4. A copy of OPIS and/or daily cost sheet on bid date and all times of delivery.
- 5. Specifications of premium diesel fuel to be included with bid proposal

F.O.B. Destination

DURATION OF CONTRACT

September 1, 2025 to August 31, 2026

TIME OF SHIPMENT

Delivery to be made by truck is "as needed". Receipt of delivery tickets shall be supplied after each delivery which indicate total gallons delivered, and to state, per bid: "premium grade #2, ultra low sulfur". A copy of OPIS and/or daily cost sheet at all times of delivery.

DESTINATIONS

Fuel tanks, corner of Locust and West Empire Streets, Freeport IL 61032(below ground tanks) Fuel tank located at 515 W Main St, Dakota IL 61018 (above ground tank)

Fuel tank located at 100 S Summit St, Pearl City II 61062 (above ground tank)

III. SPECIFICATIONS B.

PRODUCT Unleaded Gasoline – Major Brand Name

QUANTITY Approximately 20,000 gallons m.o.l.

1. A copy of OPIS and/or daily cost sheet on bid date and all times of delivery

F.O.B. Destination

DURATION OF CONTRACT

September 1, 2025 to August 31, 2026

TIME OF SHIPMENT

Unleaded fuel to be delivered by truck is "as needed". Tickets shall be supplied after each delivery which indicate total gallons delivered.

DESTINATIONS Fuel tank, corner of Locust and West Empire Streets, Freeport IL 61032 (below ground

tank),

OCTANE 87, using R+M method.

2

IV. <u>BID FORM -Contracted Price</u>

FREEPORT SCHOOL DISTRICT

NAME		ADDRESS		
PHONE	CONTAC	T		
ULTRA LOW DIESEL	V SULFER Cost per gallon on	(date)	#2 <u>Premium</u> \$	#1 \$
	Illinois Storage Tank Tax		\$	\$
	Illinois Motor Fuel Tax		\$	\$
	Environmental Impact Fee		\$	\$
	Total cost per gallon bid		\$	\$
UNLEADED GASOLINE	Cost per gallon on	(date)	\$	\$
or is oblive	Illinois Storage Tank Tax	(dute)	\$	\$
	Illinois Motor Fuel Tax		\$	\$
	Environmental Impact Fee		\$	\$
	Total cost per gallon bid		\$	\$
DATE	SIGNED			
	TITLE			

V. <u>BID FORM- Fluctuating price</u>

FREEPORT SCHOOL DISTRICT

NAME	AD	DRESS		
PHONE	CONTACT_			
ULTRA LOW			#2 <u>Premium</u>	
DIESEL	Cost per gallon on	(date)	\$	\$
	Illinois Storage Tank Tax		\$	\$
	Illinois Motor Fuel Tax		\$	\$
	Environmental Impact Fee		\$	\$
	Mark Up		\$	\$
	Total cost per gallon bid		\$	\$
UNLEADED				
GASOLINE	Cost per gallon on	(date)	\$	\$
	Illinois Storage Tank Tax		\$	\$
	Illinois Motor Fuel Tax		\$	\$
	Environmental Impact Fee		\$	\$
	Mark Up		\$	\$
	Total cost per gallon bid		\$	\$
DATE	SIGNED			
	TITI E			

BID CERTIFICATION SHEET

Attached bid submitted by:

Diesel and Gasoline for Freeport School District #145

The signature below implies that all conditions and specifications have been read in full, and the bidder understands same and is willing to comply with each.

Please address all questions relative to any bid to:

Assistant Superintendent for Business & Finance Freeport School District #145 501 East South Street Freeport, IL 61032

Name of l	Firm	Street Address
City	State Zip	Signature of Authorized Representative
		Typed Name
Phone Nu	ımber	Federal Employee Identification 1

BID COMPLIANCE FORMS

The following forms must be completed in their entirety and will become part of the bidder's formal bid and pursuant contract with Freeport School District 145. The completed forms must be returned with project-specific bid documents to Freeport School District 145 at the time of bid submission.

Failure to complete and submit forms properly will disqualify bidder as eligible per Illinois statute.

Required forms are marked with an 'X'. Submit all marked documents in this section, properly signed. Signature(s) on all documents must be original, not stamped.

1	
<u>X</u>	_ Bid Certification Sheet
<u>X</u> _	_ Bidder Eligibility Certification and Non-Collusion Affidavit
<u>X</u>	_ Certificate of Compliance, Illinois Human Rights Act
<u>X</u>	_ Certificate of Compliance with Illinois Drug-Free Workplace Act
<u>X</u>	_ Certificate of Company Ownership Demographic Data

BIDDING AND CONTRACT REQUIREMENTS

Required Forms:

BID CERTIFICATION SHEET

The signature below implies that all conditions and specifications have been read in full, and the bidder understands same and is willing to comply with each.

Please address all questions relative to any bid to:

Assistant Superintendent for Business & Finance Freeport School District #145 501 East South Street Freeport, IL 61032

Attached bid submitted by:	
Name of Firm or Contractor	Street Address
City	State, Zip Code
Signature of Authorized Representative	Typed Name of Authorized Representative
Phone Number	Federal Employer Identification Number

BIDDING AND CONTRACT REQUIREMENTS

Bidder Eligibility Certification and Non-Collusion Affidavit

Public act 94-714 (105 ILCS 5/10-20.21.b) requires that all contractors bidding for public agencies in the State of Illinois certify that they are not barred from bidding on public contracts for bid rigging or bid rotation.

The following certification must be signed and submitted with bidder's SO WILL RESULT IN DISQUALIFICATION OF THE BIDDER.	bid proposal. FAILURE TO DO
(Contractor/Company) on a contract for Freeport School District No. 145, hereby certifies that barred from bidding on the aforementioned contract as a result of a vio	
The undersigned further certifies and affirms that their proposal was project and that it contains no fees or amounts other than for legitimate specified and that it includes no understandings or agreements in restra	execution of this work as
(Signature of Authorized Agent of Contractor/Company)	
(Printed Name and Title of Authorized Agent of Contractor/Company)	
Subscribed and sworn before me:	
Notary Seal:	
Notary Signature:	
Date:	

BIDDING AND CONTRACT REQUIREMENTS

Certificate of Compliance, Illinois Human Rights Act

(Contractor/Company) does hereby
certify pursuant to Public Act 94 – 793, the Illinois Human Rights Act (775 ILCS 5/2-105), that (he/she/it)
has adopted a written sexual harassment policy that includes at a minimum the following information: (i)
the illegality of sexual harassment, (ii) the definition of sexual harassment under Illinois law; (iii) a
description of sexual harassment, utilizing examples; (iv) an employer's internal complaint process,
including penalty; (v) the legal recourse, investigative and complaint process available through the
Department of Human Rights Commission; (vi) directions on how to contact the Department of
Commission; and (vii) protection against retaliation as provided by the Illinois Human Rights Act (775
ILCS 5/6-101).
D.
By:
(Signature and Title of Authorized Agent of Contractor/Company)

Certificate of Compliance with Illinois Drug-Free Workplace Act

(Contractor/Company), having 25 or
ore employees does hereby certify pursuant to Section 3 of the Illinois Drug-Free Workplace Act (30 CS 580/3) that (he/she/it) shall provide a drug-free workplace for all employees engaged in the
rformance of work under the contract complying with the requirements of the Illinois Drug-Free
orkplace Act and further certified, that (he/she/it) is not ineligible for award of this contract by reason
debarment for a violation of the Illinois Drug-Free Workplace Act.
7:
ignature and Title of Authorized Agent of Contractor/Company)

Certificate of Company Ownership Demographic Data

Public Act 95-707 amended 105 ILCS 5/10-20.40 requiring that Illinois school districts compile demographic data on the companies that they enter into contracts with. Answer the following questions:

company:		
Is minority owned:	Yes	No
Is female owned:	Yes	No
Is handicapped owned:	Yes	No
Is locally owned:	Yes	No
:		

Certificate of Compliance with the Illinois Prevailing Wage Act

State of Illinois law (820 ILCS 130/0-12 – The Prevailing Wage Act) requires that a wage of no less than the general prevailing hourly rate as paid for work of a similar character in the locality in which the work is performed, shall be paid to all laborers, workers, and mechanics employed by a contractor or company (or subcontractor thereof) engaged to perform any public works by Freeport School District 145. This includes any maintenance, repair, assembly, or disassembly work performed on equipment whether owned, leased, or rented.

The terms "general prevailing rate of hourly wages", "general prevailing rate of wages", or "prevailing rate of wages" mean the hourly cash wages plus fringe benefits for training and apprenticeship programs approved by the U.S. Department of Labor, health and welfare, insurance, vacations, and pension contributions.

Freeport School District 145 must also require that in all contractor's and subcontractor's bonds that the contractor or subcontractor include such provision as will guarantee the faithful performance of such prevailing wage clause as provided by contract or other written instrument.

It is also mandatory that the contractor or construction manager to whom a contract for public works is awarded posts, at a location on the project site of the public works or a business location where laborers, workers, and mechanics regularly visit that is easily accessible to the workers engaged on the project, the prevailing wage rates for each craft or type of worker or mechanic needed to execute the work to be performed.

Additionally, all contractors and subcontractors must make and keep, for a period of not less than 3years, records of all laborers, mechanics, and other workers employed by them on the project. The records shall include each worker's name, address, telephone number when available, social security number, classification or classifications, the hourly wages paid in each pay period, the number of hours worked each day, and the starting and ending times of work each day. This record must be submitted monthly to the public body in charge of the project. The certified payroll records requirements can be met by completing the Illinois Department of Labor forms Certified Transcript of Payroll and Certified Transcript of Payroll Affidavit for each payroll period.

	(Contractor/Company), as part of its submission of a bid
on a contract for Freeport School District 14	5, hereby certifies that said contractor or company
understands and will comply with the provisi	ions of 820 ILCS 130/0-12 – The Illinois Prevailing Wage
Act.	
By:	
(Signature and Title of Authorized Agent of	Contractor/Company)

BIDDING AND CONTRACT REQUIREMENTS

Certification Regarding Criminal Background Investigations

Contractor hereby represents, warrants and certifies that no officer or director thereof has any knowledge that any employee thereof has been convicted of committing or attempting to commit "Criminal Code of 1961," 720 IL CS, Sections 5/11-6 (Indecent solicitation of a child), 5/11-9 (Public Indecency), 5/11-4 (Prostitution), 5/11-15 (Soliciting for a prostitute), 5/11-15.1 (Soliciting for a juvenile prostitute), 5/11-19 (Pimping), 5/11-19.1 (Juvenile pimping) 5/11-19.2 (Exploitation of a child), 5/11-20 (Obscenity), 5/11-20.1 (Sexual assault), 5/12-14 (Aggravated criminal sexual assault), 5/15-15 (Criminal sexual abuse), and 5/12-16 (Aggravated criminal sexual abuse) and/or those offenses defined in the "Cannabis Control Act", 720 ILCS, 550/l et. Seq. (except the "Illinois Controlled Substances Act", 720 ILCS et. Seq. and/or an offense committed or attempted in any other state or against the laws of the United States, which if committed or attempted in this State would have been punishable as on or more of the foregoing offenses.

Contractor further agrees that it shall not employ any person who has or may have direct, daily contact with pupils of any school in the district, and for whom a criminal background investigation has not been conducted pursuant hereto, and further represents and agrees that all applicants for any such employment shall furnish with their applications the attached written "Authorization for Criminal Background Information" form authorizing the Owner to request a criminal background investigation of said applicant pursuant to Section 5/1-21.9 of the School Code of Illinois and to receive criminal history record information pursuant thereto to determine if the applicant has been convicted of committing or attempting to commit any of the criminal or drug offenses enumerated above. Contractor further agrees to submit with said authorization payment for any costs and expenses associated with the criminal background investigation.

Contractor further represent, warrants and certifies that no applicant for employment with respect to whom the criminal investigation reveals any conviction for committing and/or attempting to commit any of the above enumerated offenses, shall be employed thereby in any position that involves or may involve contact with students of the school district.

This certification is executed on the date hereinafter indicated by the designated contractor by its' duly authorized officer.

By:		 	
	(Name)		
Its: _			
(Title)		
Date	ed:		

Freeport School District #145 Administrative Building 501 E. South St. Freeport, IL 61032 815-232-0585

Certification Form

Acknowledgment to Prevailing Rage of Wages: The undersigned attests that he will pay the prevailing rate of wages as indicated in the Instructions to Bidders.

Name of Bidder (Please Print):	
Submitted By (Signature):	Date:
The undersigned hereby certifies that the Bi Employment Opportunity Clause and the Illi	<u>-</u>
Name of Bidder (Please Print):	
Submitted By (Signature):	Date:
The undersigned hereby certifies that having School District 145 that same bidder has a wrin compliance with the Illinois Human Rights Name of Bidder (Please Print):	itten sexual harassment policy in place and i Act [775 ILCS 5/2-105]
Submitted By (Signature):	Date:
The undersigned which have 25 or more empl 3 of the Illinois Drug- Free Workplace Act (3 drug-free workplace for all employees enga contract by complying with the requirements	0 ILCS 580/3) that the Bidder shall provide ged in the performance of work under th
Name of Bidder (Please Print):	
Submitted By (Signature):	Date:

References

References: Please list threeattach list if necessary—include company name, address,
phone number, and contact name
1)
2)
3)

Receipt	t of	Ad	.dei	nd	a:
---------	------	----	------	----	----

The undersigned acknowledges receipt of Addenda as listed below and represents that any additions to,
modifications to, or deletions from the work specified, as called for in these Addenda, are included in the base
bid and/or the alternates.

ADDENDUM NUMBER	DATE		

CONTRACTOR OWNERSHIP QUESTIONNAIRE

(To be used solely for reporting purposes)

Pursuant to 105 ILCS 5/10-20.44 all school districts in the State of Illinois are required to annually report the number and value of contracts awarded to 'minority owned businesses, female owned businesses, and businesses owned by persons with disabilities, as defined in the Business Enterprise for Minorities, Females and Persons with Disabilities Act, and locally owned businesses' for contracts over \$25,000. In order to comply with this requirement, we request contractors to complete the following questionnaire and return with their bid responses.

Is Your Company a Locally Owned Business YES	NO	as it relates to this School District?
For purposes of this questionnaire, "Locally Owned" n business of the company is located within the boundaries or LLLP, the registered address is the address for business business entities, the principal place of business is where the management of the business works.	of the school s on file with t	district. For a corporation, LLC, LP, LLP the Illinois Secretary of State. For all other
Guidance issued by the Illinois State Board of Educatic certified as a minority, female, or disabled person owned Authority –Cook County –Illinois Department of Transp Water Reclamation District – U.S. Small Business A eligible for certification if an application were made. The	d business by portation —Me	a certifying agency (e.g., Chicago Transietropolitan Transit Authority Metropolitan — State of Illinois) or that it would be
Definition of Ownership: 'Minority owned business, fe with a disability' means a business concern which is at least or persons with a disability; or in the case of a corporation or more minority persons, females, or persons with a operations of which are controlled by one or more of the it. (30 ILCS 575/2)	st 51% owned on, at least 51 a disability; a	by one or more minority persons, females % of the stock in which is owned by one and the management and daily business

Is Your Company a Minority Owned Business? YES ______NO ____

"Minority person" shall mean a person who is a citizen or lawful permanent resident of the United States and who is: (a) African American –a person having origins in any of the black racial groups in Africa; or (b) Hispanic - a person of Spanish or Portuguese culture with origins in Mexico, South or Central America, or the Caribbean Islands, regardless of race; or(c) Asian American - a person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent or the Pacific Islands); or (d) Native American or Alaskan Native – a person having origins in any of the original peoples of North America. (30 ILCS 575/2)

1 0			_	
"Female" shall mean a person female gender. (30 ILCS 575)		ıl permanent reside	ent of the United States and wh	no is of the
Is Your Company a Busines YES NO	ss Owned by Persons w	ith Disabilities?		

NO

Is Your Company a Female Owned Business? YES

"Person with a disability" means a person who is a citizen or lawful resident of the United States and is a person qualifying as being disabled, where "Disabled" means a severe physical or mental disability that: (a) results from: amputation, arthritis, autism, blindness, burn injury, cancer, cerebral palsy, cystic fibrosis, deafness, head injury, heart disease, hemiplegia, hemophilia, respiratory or pulmonary dysfunction, mental retardation, mental illness, multiple sclerosis, muscular dystrophy, musculoskeletal disorders, neurological disorders, including stroke and epilepsy, paraplegia, quadriplegia and other spinal cord conditions, sickle cell anemia, specific learning disabilities, or end stage renal failure disease; and (b) substantially limits one or more of the person's major life activities. Another disability or combination of disabilities may also be considered as a severe disability for the purposes of item (a) if it is determined by an evaluation of rehabilitation potential to cause a comparable degree of substantial functional limitation similar to the specific list of disabilities listed in this definition. (30 ILCS 575/2).